

# ST. ROSE OF LIMA'S COLLEGE

## Annual School Plan

2008/2009

*School Theme : Nurturing the Garden of Charity, Tending the Roses of Truth*

Areas of major concern for the following years (2006 – 2009):

- *Improve our Learning and Teaching Strategies to Enhance Learning*
- *Strengthen our Self-discipline and Sense of Responsibility*
- *Prepare for the New Senior Secondary Curriculum*

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**Major Concern: Improve our Learning and Teaching Strategies to Enhancing Learning**

<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation Method</b>	<b>People Responsible</b>	<b>Resources</b>
Implement Liberal Studies and Cross-curricular Project in our Junior Form Curriculum to develop different generic skills through issue-based learning activities	Throughout the whole year	Students develop higher order thinking skills, etc.	Questionnaire and interview	Miss A. Wong and Mr B. Yeung	OEBG
Lesson observation by the principals and Shadowing	Throughout the whole year	Teachers reflect on the feedback by the principals and school managers	Questionnaire and interview	Sr. M. Fung, Mr. Yeung and Miss Lin	Nil
Implement a performance appraisal system	Throughout the whole year	Teachers develop a sense of professional accountability	Questionnaire and interview	Mr. Yeung and middle managers	Nil
Organise staff development workshops	Throughout the whole year	Teachers acquire the essential skills	Questionnaire	Staff Development Team	\$50000
Arrangement common free periods for lesson preparations (for the four core subjects)	Throughout the whole year	Better collaboration among the teachers	Interview with the relevant department heads	Time-tabling Team	Nil

**Major Concern: Strengthen our Self-discipline and Sense of Responsibility**

<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation Method</b>	<b>People Responsible</b>	<b>Resources</b>
Monday Talks and Home Room Teaching	Throughout the whole year	Students reflect on the contents of the talks	Questionnaire and interview	Moral Education Core Group + All teachers	Nil
Classroom Tidiness Campaign	Throughout the whole year	Students develop self-discipline	Records	Discipline Team	Nil

**Major Concern: Prepare for the New Senior Secondary Curriculum**

Strategies/Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
Form 1 Orientation Day	1.5 days	Students and Parents have a brief understanding on our school	Questionnaire and interview	Guidance Team	Nil
Form 1 Big Sister Scheme	Throughout the whole year	Students have confidence with the school life	Questionnaire and interview	Guidance Team	Nil
Form 1 Education Camp	3 days in September	Students acquire essential skills and develop a proper attitude towards study	Questionnaire and interview	Guidance Team Form 1 Class-teachers	\$25000
Training Workshops for students in Form 2 and Form 3	September and October	Students acquire essential generic skills for NSS	Evaluation Form	Miss A. Wong	\$20000
Attend subject development workshops (by the EDB and other institutes)	Throughout the whole year	Teachers acquire essential knowledge and teaching methodology	Questionnaire and records	All teachers	Nil

## Plan on Use of Capacity Enhancement Grant in 2008/09 School Year

Name of school : St. Rose of Lima's College

Means by which teachers have been consulted : Discussion among senior teachers and followed by staff meeting

No. of operating classes : 29

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum development and student support	To reduce workload of teachers and arrange tutorial classes after school	To employ four Teaching Assistants	Assist our staff in curriculum development in the following KLA: English, Chinese, Mathematics and L.S.	From September 2008 onward for 1 year	Salary of four TA's for the year - \$480,000 [\$40,000 per month (including 5% MPF) for 12 months]  <b>TOTAL:</b> <b>\$480,000</b>	Teaching and Learning packages are developed. Administrative workload of the relevant departments is relieved	The performance of the additional staff will be assessed through the staff review system in the school.	Mr. Yeung (Principal) and Heads of the relevant academic departments